

LINCOLN UNIVERSITY INTERNATIONAL MERIT SCHOLARSHIP

Regulations

1. Purpose

The Lincoln University International Merit Scholarship was established in 2008 to support academically strong International Students new to tertiary study at Lincoln University.

2. Number and Value

Scholarships of up to NZ\$5000 per annum are awarded annually to students about to undertake either a Certificate of Foundation Studies, or an Undergraduate Degree at Lincoln University, and are payable by way of a credit to the recipients' Lincoln University Tuition Fees account.

3. Eligibility

To be eligible to apply an applicant must:

- (1) be an International Student who has not previously studied at Lincoln University (English for Academic Purposes excepted); and
- (2) gain entrance to their chosen Bachelors Degree, or Certificate of Foundation Studies programme at Lincoln University; and
- (3) meet all necessary immigration requirements to study in New Zealand; and
- (4) not be in receipt of any other scholarship.

4. Selection Criteria

The scholarship will be awarded based on:

- (1) Academic merit.

Note: Applicants from a non-English speaking country must also achieve entrance based on accepted English Language requirements.

5. Selection Committee

The scholarship shall be awarded by the Vice-Chancellor on recommendation of a selection committee which shall comprise:

- (1) the Convenor of the Scholarships Committee or nominee; and
- (2) a member of the Scholarships Committee; and
- (3) a representative from International Marketing at Lincoln University.

6. Tenure

- (1) The scholarship shall be tenable for two consecutive academic semesters, however, if a scholar maintains a B+ Grade Average (GPA 6) over the first two semesters of study the scholarship may be continued for two further academic semesters. The total value of the scholarship shall not exceed \$10,000 over a two year period .
- (2) The scholarship is not tenable with any other scholarship, bursary or award.
- (3) During the course of their studies, a scholarship recipient may be required to participate or support any on-campus international and promotional activities as specified by Lincoln University.
- (4) The scholarship must be taken up in the next academic semester commencing after the award has been made, unless prior permission has been obtained from the Convenor of the Scholarships Committee to defer this start date.

Note: An academic semester is defined as Semester 1 (February) or Semester 2 (July). Students eligible for this scholarship who are undertaking a degree course can commence studies in either February or July semesters. Students eligible for this scholarship who are undertaking a Certificate of Foundation Studies can commence studies in either February, July or November semesters. If a scholar elects to undertake summer school courses, the student shall pay the tuition fees.

7. Payment

- (1) Payments shall be made by way of two equal payments of \$2,500 per semester, to the recipients' Lincoln University Fees account at the beginning of each academic semester upon registration
- (2) Should a scholar withdraw from study at any time during the tenure of the scholarship, they shall not be eligible for any refund of the scholarship.

8. Reviews of Progress

- (1) Continuation of the scholarship for the second semester of study shall be conditional upon satisfactory academic progress. Lincoln University will review the academic progress of each scholar at the end of each semester. Satisfactory academic progress is defined as having passed four courses in any one semester.
- (2) If the Vice-Chancellor, at any time, is satisfied that the scholar is not diligently pursuing his or her studies; or is not complying with the conditions of the scholarship; or is not making satisfactory progress, then the Vice-Chancellor may suspend or terminate any scholarship or require the forfeiture of any proportion of the scholarship payment.
- (3) If the scholarship is withdrawn as a result of point 8.1 and 8.2 above, then the scholar is liable for the remainder of fees payable at the commencement of the next academic semester.

9. Concessions

The Vice-Chancellor may relax or modify the application of any of these regulations in special circumstances or in order to avoid hardship to any scholar or candidate for a scholarship.

10. Applications

Applications must be received by the Scholarships Office no later than 4.30pm on January 15 or August 15 annually.

Scholarships Office
PO Box 84
Lincoln University
Lincoln 7647
Christchurch
New Zealand

These regulations shall take effect from March 2008.

PRIVACY PROVISIONS

The information requested in this application form and your academic record will be used solely for the purposes of assessing your application for the Scholarship(s) for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award, the membership of which is detailed in the award regulations.

Lincoln University undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports without the written authorisation of the author.

I, agree to the above conditions with respect to my scholarship application(s) to Lincoln University.

Signed:..... Date:.....

ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their references to the Scholarships Office. References should be clearly marked with your name and the name of the scholarship(s) for which you are applying. Referees should **not** be asked to send their references to you, as they must have the opportunity to be completely frank. Non receipt of referees reports or incomplete applications, may prejudice your eligibility.

If requested please do not send original birth certificates or other original documents. Send only copies that have been certified by a J.P, a solicitor, or a staff member in the university registry. Lincoln University accepts no responsibility to return original documents.

Please do not put your application into any sort of folder. Simply attach all pages with **ONE** staple in the top left hand corner. **All pages should be A4 size.**

If you have any queries regarding your eligibility or how to apply, please contact the Scholarships Office on 0800 10 60 10 or scholarships@lincoln.ac.nz.



**Lincoln
University**
Te Whare Wānaka o Aoraki

LINCOLN UNIVERSITY INTERNATIONAL MERIT SCHOLARSHIP

APPLICATION FORM

Student Information	
Family Name:	
First Name/s:	
Date of Birth:	
Postal address:	
Email address:	
Mobile number:	
Lincoln Student ID Number: <i>(if known)</i>	
Country of Residence:	

Academic Information	
Secondary School Attended: <i>(include years)</i>	
Highest Secondary School Qualification: <i>(i.e. NCEA, UE, A or B bursary)</i>	
Secondary School Qualifications <i>(please attach a copy of your most recent results)</i>	<input type="checkbox"/> <i>(tick when attached)</i>
Please list any academic Distinctions:	
Course of Study at Lincoln:	
When do you intend to begin your studies?	Year _____ Semester _____

Financial Information	
Please list any financial assistance being received or expected: <i>(other scholarships, bursaries, awards, student allowances, etc)</i>	

References	
Please submit two confidential letters of reference with your application.	
Please provide the name, title, address, phone number and email address for your two referees:	
Referee 1:	Referee 2:

Declaration: I declare that the information contained in and provided in connection with this application is true and correct. I acknowledge that giving false or misleading information is a serious offence.	
Signature:	Date:

Please submit your application to the Lincoln University Scholarships Office no later than 4.30 on either January 15 or August 15 annually.

Candidates shall submit applications directly to the following addresses:

Scholarships Office
Lincoln University
PO Box 84
Lincoln 7647
Christchurch

Phone: (03) 3252 811, extn: 8748 or 8582
Email: jane.edwards@lincoln.ac.nz
mandy.carter@lincoln.ac.nz
Web: www.lincoln.ac.nz/scholar